

## REQUEST FOR QUALIFICATIONS

ARCHITECTURE SERVICES  
APPOMATTOX, VIRGINIA

The Town of Appomattox has been awarded a Community Improvement Grant utilizing Community Development Block Grant (CDBG) funds by the Virginia Department of Housing and Community Development for revitalization efforts in Downtown Appomattox. The purposes of this grant are eliminating slums and blight and revitalizing the downtown economy which will be accomplished by improving commercial building facades, constructing streetscape improvements, constructing a small downtown parking lot, installing gateway signage, and branding/marketing in Downtown Appomattox.

The Town of Appomattox is requesting Statements of Qualifications (SOQ's) from firms to develop designs and plans for the improvement of building facades. Statements should include a specific description of the firm's approach to the project; the firm's experience with similar projects including experience with historic properties and CDBG-funded projects; references from past projects of a similar nature; relevant experience of staff to be assigned to the project; and demonstration of a familiarity with small towns of less than 2,000 in population and the Town of Appomattox.

A selection committee shall evaluate all proposals and rank firms to be selected for further consideration. The Town of Appomattox reserves the right to reject any and all SOQ's that are not responsive to this RFQ and to waive the interview process. The Town of Appomattox is an equal opportunity employer and does not discriminate on the basis of race, age, color, religion, sex, national origin, disability, or status as a protected veteran.

The RFQ document may be obtained from Gary Shanaberger, Manager, Town of Appomattox, P.O. Box 705, 210 Linden St., Appomattox, VA 24522; by phone at 434-352-8268, Virginia Relay: 711; or by e-mail at [gshanaberger@appomattoxva.gov](mailto:gshanaberger@appomattoxva.gov). Any questions related to this RFQ may be directed to Mr. Shanaberger.

**Five (5) copies of the SOQ shall be submitted on or before 4:00 p.m., November 15, 2019 to Gary Shanaberger, Manager, Town of Appomattox, P.O. Box 705, 210 Linden St., Appomattox, VA 24522.**

-EQUAL OPPORTUNITY EMPLOYER-